

Carleton Condominium Corporation No. 288

335 Catherine Street
Ottawa, Ontario
K1R 5T4

Tel: (613) 738-9700 x 129

Fax: (613) 237-3533

June 29th, 2016

To: Owners & Residents

Re: Patio Door Replacement – Phase 1

The Corporation has entered into a contract with MultiMaintenance to complete the patio door replacements. MultiMaintenance will begin with Block 8 - Units 2, 4, 6, 8, and 10, specifically with Unit 2 on:

Monday July 4th, 2016

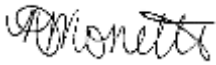
Unfortunately at this time we can not specify when they will move onto the next unit as they are unsure of what damages they will find once they remove the patio door. Once Unit 2 is completed we will be able to gauge a schedule and will contact owners via phone and email to set up appointments.

We will try to make every effort to accommodate your busy schedules however if you are not able to be present for your appointment, then please provide a key to a neighbour or family member that can be present for the day of the replacement.

Should you have any questions regarding this or any other matter related to the Corporation please do not hesitate to contact the undersigned.

Regards,

For Carleton Condominium Corporation No. 288



Nikki Monette
Property Manager
Axia Property Management
"As agent only"